|  |  |
| --- | --- |
| <<account\_name>> Company Slogan | INVOICE INVOICE <<column\_firstrow:Invoice No>>DATE: 28/04/2022 |

|  |  |
| --- | --- |
| To: <<column\_firstrow:Contact Person>>  <<column\_firstrow:Customer Name>>  <<column\_firstrow:Billing Address>> | SHIP TO: <<column\_firstrow:Contact Person>>  <<column\_firstrow:Customer Name>>  <<column\_firstrow:Shipping Address>> |

|  |
| --- |
| COMMENTS OR SPECIAL INSTRUCTIONS: <<column\_firstrow:Comments>> |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| SALESPERSON | P.O. NUMBER | SHIPPED VIA | F.O.B. POINT | TERMS |
| <<user\_name>> | <<column\_firstrow:PO No>> | <<column\_firstrow:Shipped Via>> | <<column\_firstrow:FOB point>> | Due on receipt |

| <<subitems\_header>> |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| <<subitems\_body>> |  |  |  |  |  |  |

|  |  |
| --- | --- |
| **SUBTOTAL** | **$<<column\_firstrow:Subtotal>>** |
| SALES TAX | $<<column\_firstrow:Total Tax>> |
| SHIPPING | <<column\_firstrow:Total Shipping>> |
| **TOTAL DUE** | **$<<column\_firstrow:Grand Total>>** |

|  |
| --- |
| Make all checks payable to <<account\_name>>.  If you have any questions concerning this invoice, contact: <<user\_name>>, <<user\_email>>, <<user\_phone>> |
| THANK YOU FOR YOUR BUSINESS! |
|  |